Love and Truth Christian Academy 169 N. Washington Ave Bergenfield, NJ 07621 Tel: 201-384-1119

## **Diagnostic Testing Instruction:**

- Please logon to www.aceministries.com
- Click assessment (4<sup>th</sup> bar to your left)
- Click "take the ace connect diagnostic test" (toward the bottom of the page) Login- Username: ltcanj123 / Password: lovetruth
- > Choose the "Take Diagnostic Test" Bottom of the page.
- > Click your "child's name" and then click the "Select Student" box on the bottom.
- > Choose the subject and level. (All students are required to test for all four subjects).
- Students in elementary school should begin testing at <u>three levels below</u> the grade completed.
  Ex: If your child completed 4<sup>rd</sup> grade, begin testing at Math and English level two.
- > Students in high school should begin testing at five levels below the grade completed.

Ex: If your child completed 7<sup>th</sup> grade, begin testing at Math and English level two.

- PLEASE not use the browser navigation buttons to move through screens within the diagnostic test. This action will cause inaccurate test results. Also, do not click the refresh button.
- Please have your children continue with the test as far as he can go, even if he must skip questions or groups of questions. It would be best not to prescribe PACEs above his chronological grade level. (Refer to the PACE Conversion chart)
- > If bathroom break is necessary, it is absolutely okay.
- > PLEASE DO not provide with answers as we would like to achieve the most accurate result.

Should you have additional questions, please call school office 201 406-6784 or Chris Lee at 201-289-0469.